

**BOARD OF EDUCATION
Millburn School District 24
COMMITTEE of the WHOLE MEETING
August 10, 2020**

BOARD MEMBERS PRESENT

Carissa Casbon LaTourette, President
Denise Ide, Vice President
Jim Guziak, Secretary
Sean Coleman
Stephen Gray
Brendan Murphy
Ardre Orie

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO
Elizabeth Keefe, Director of Special Services
*Note: All Administrators were excused due to Social Distancing.

GUESTS

Via Zoom

The Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held via Live Stream Link due to COVID-19 Social Distancing Order, was called to order at 7:20 p.m. by President Carissa Casbon LaTourette. Roll call was taken with the following Board Members in attendance: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy and Ardre Orie. Absent: None.

PUBLIC COMMENTS

There were no public comments.

ADDITION of INFORMATION/DISCUSSION ITEMS

There were no additions added for information or discussion.

PRESENTATION

There were no presentations.

INFORMATION/DISCUSSION ITEMS

First Reading of Board Policies

The Board members were given the following policies for a first reading. A second reading and adoption will be on the agenda for the August 24, 2020, Regular Board Meeting.

- 5:10 Equal Employment Opportunity and Minority Recruitment
- 5:125 Personnel Technology and Social Media; Usage and Conduct
- 5:190 Teacher Qualifications
- 5:190 Teacher Qualifications
- 5:200 Terms and Conditions of Employment and Dismissal
- 5:220 Substitute Teachers
- 5:230 Maintaining Student Discipline
- 5:240 Suspension
- 5:250 Leaves of Absence
- 5:260 Student Teachers
- 5:280 Duties and Qualifications
- 5:300 Schedules and Employment Year
- 5:310 Compensatory Time-Off

2020-2021 School Calendar

Dr. Lind presented the revised school calendar to reflect Remote Learning Days.

FUTURE AGENDA ITEMS

- Report on Shared Services of Outsourcing
- Salary Compensation Report
- Review of Board Self Governance Goals and Draft of Revised Goals 2019-2020
- Review of Board Agreements
- Construction Change Orders
- Review and Revise (if necessary) Board Agenda Calendar found in the BOE Drive
- Administrator and Teacher Salary Benefit Report
- Staff Diversity Report
- FY 2021 Budget Review and Adoption

SUPERINTENDENT REPORT

The District is working on planning Parent Nights. Tomorrow the Administrative Team will meet at 8:00 am then in the afternoon the Steering Committee will meet. The steering Committee has been meeting in small groups every Tuesday all summer working on specific plans for K-2nd grades. It is Dr. Lind's hope to bring students in to the building, safely, as soon as possible. Dr. Lind continues to meet with the Lake County Superintendents and the Lake County Health Department.

BUSINESS OFFICE REPORT

Dr. Johns began by presenting the Business Office Report that was emailed to the Board. Dr. Johns outlined the budget time line dates. First reviewing the tentative budget, continuing discussion at the September COW meeting with the Public Hearing and Adoption being on September 28, 2020. The last day to adopt the budget is September 30, 2020.

The total compensation package for all employees who earn over \$75,000 will be posted to the District's website before September 30, 2020. Millburn District #24 is eligible for \$34,454.76 in additional CARES Act funding through the Lake County Municipality/Fire Protection District Reimbursement Program. There are several items that are eligible for reimbursement that relate to expenses that Millburn District 24 has incurred relative to PPE, hand sanitizer, signage, and so on. The District has been tracking COVID related costs and estimate them to be \$ 244,000.

BOARD REPORTS

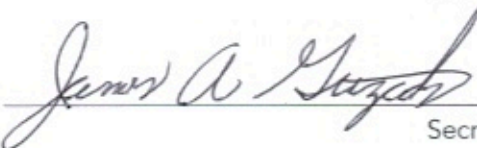
Carissa Casbon LaTourette reported Lake Division of IASB sent out correspondence looking for feedback on hosting a legal presentation regarding concerns that have come into play since May. The question is does the District want to focus on District liability regarding health and safety, focus on Special Education and what that looks like when students are learning remotely, or any other topics. Carissa asked if anyone had any ideas for discussion. The Lake Division meeting be held on October 14, 2020.

ADJOURNMENT

There being no further business, a motion was made by Carissa Casbon LaTourette, with a second by Sean Coleman, to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: None. Absent: None. The motion passed. The meeting adjourned at 8:27 p.m.

Board of Education
Millburn School District 24
Lake County, Illinois

By:  President

Attest:  Secretary

September 28, 2020
Date